

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of August 11, 2021

To: Board of Directors

From: Jason Weber, Fire Chief

Subject: Approve Resolution 21-10, Appointing San Anselmo Town Manager Dave Donery as the Executive Officer of the RVFD.

RECOMMENDATION:

Staff recommends that the Board approves Resolution 21-10, Appointing San Anselmo Town Manager Dave Donery as the Executive Officer of the RVFD.

DISCUSSION:

The Ross Valley Fire Department Executive Officer serves under the direction of the Ross Valley Fire Board, providing oversight and guidance to the Fire Chief, and serving as the civilian overseer of the RVFD. Also, the Executive Officer serves as the liaison between the Towns of Fairfax, San Anselmo, Ross, the Sleepy Hollow Fire Protection District, and the Fire Department.

Further, the Executive Officer is responsible to the Fire Board for the overall supervision, review, and analysis of the Fire Department operations, revenue, expenditures, and programs.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

Attachment: Resolution 21-10 Appointing San Anselmo Town Manager Dave Donery as the Executive Officer of the RVFD – Attachment #1

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 21-10

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT APPOINTING
EXECUTIVE OFFICER**

THE BOARD OF DIRECTORS ROSS VALLEY FIRE DEPARTMENT

WHEREAS, the Ross Valley Fire Department (RVFD) Executive Officer serves as the civilian overseer of RVFD under the direction of the Ross Valley Fire Board providing oversight and guidance to the Fire Chief; and

WHEREAS, the Executive Officer also serves as liaison between both the Towns of Fairfax, San Anselmo, and Ross as well as the Sleepy Hollow Fire Protection District and the Fire Department; and

WHEREAS, the Ross Valley Fire Board wishes to appoint San Anselmo Town Manager David Donery as the Executive Officer of the Ross Valley Fire Department; and

WHEREAS, David Donery is appointed as the Executive Officer to serve until their successor(s) shall be duly appointed, unless they resign, is removed from office or is otherwise disqualified from serving as an officer of this Department, to take their respective role immediately upon such appointment; and

WHEREAS, the Executive Officer of the Ross Valley Fire Board is hereby authorized to do and perform any and all such acts, including execution of any and all documents and certificates, as such officer shall deem necessary or advisable, to carry out the purposes and intent of the foregoing resolutions; and

NOW THEREFORE BE IT RESOLVED, that the Ross Valley Fire Board of Directors does hereby appoint David Donery as the Executive Officer, and that any actions taken by such officer prior to the date of the foregoing resolutions adopted hereby that are within the authority conferred thereby are hereby ratified, confirmed and approved as the acts and deeds of the Ross Valley Fire Board.

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Department on August 11, 2021, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Ford Greene, President

Mariana Gonzalez, Administrative Assistant